

~~SECRET~~

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27 January 1970

USAF

STANDARD OPERATING PROCEDURE

H-50-19 This SOP supercedes H-50-19 dated 1 May 1969.

INTELLIGENCE SECTION PROCEDURES

- I. PURPOSE: To define the procedures to be used in the preparation of Intelligence Reports, mission overlays, tracker viewing and other Intelligence related activities.
- II. SCOPE: The provisions of this SOP are applicable to the Intelligence Section.
- III. RESPONSIBILITY: The Director of Operations is responsible for insuring adherence to this SOP.
- IV. PROCEDURES:

A. OPERATIONAL MISSIONS:

- (1) The Intelligence Section will receive the [REDACTED] and [REDACTED] [REDACTED] messages from Operations in a preprepared envelope and will store it in the bottom drawer of safe number 30 located in the Intelligence vault.
- (2) After a new canned route has been completed and approved, the Intelligence Section will prepare one penciled overlay of the pilot's JN chart IAW the following procedures:
 - a. Construct reference marks and annotate with geographical coordinates.
 - b. Place tic marks at each turn point, annotate the coordinates and letter them IAW the [REDACTED]
 - c. Trace the intended route using a broken line.
 - d. Annotate camera on and off points.
 - e. Construct the overlay data block to include:
 1. Mission number.
 2. Date flown.
 3. Systems.
 4. Configuration.
 5. Map reference (JN-number)
 6. Readout by:
 7. Take-off time.
 8. Landing time.
 - f. Annotate the classification on top and bottom or sides of the overlay. Classification will be "SECRET" [REDACTED]

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(3) The Intelligence Section will put the completed overlay inside the Mission Folder and give it to the Operations Officer who will check its contents to insure completion. The Folder is then stored in the bottom drawer of safe number 30 until a mission is alerted.

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(4) On the day that the Mission Alert is received the Intelligence Section will prepare a list of the target numbers, target names, and coordinates from the [REDACTED]. This target list will be delivered to the OIC of the Base Photo Lab after the mission has been completed.

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(5) Prepare two (2) copies of the Intelligence Briefing from the [REDACTED] message. One (1) copy to be used by the Intelligence Section and one (1) copy to be used by the [REDACTED] Briefing Officer.

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(6) Utilizing the [REDACTED] information and pilot's JN charts, prepare an acetate overlay for use in briefings and for flight following in the Command Post. This overlay will be attached to the map board in the Briefing Room prior to the pre-mission briefing. This overlay will depict:

- a. MOB
- b. AOB
- c. Prime Targets
- d. Route of Flight.

NOTE: Draw flight lines in red.

(7) Attend the pre-mission briefing, which is held two and one half (2½) hours prior to take-off, and assist the [REDACTED] Briefing Officer in conducting the Intelligence portion of the briefing.

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(8) Move the Route Overlay to the Command Post Flight Following Board after the pre-mission briefing.

(9) Issue an E & E Packet to the Life Support Section and retain the hand receipt until the packet is returned.

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(10) Obtain landing weather report for all operational missions to complete the [REDACTED] message.

(11) Prepare Debriefing Forms, Photo Guides, and any other materials necessary to accomplish the debriefing.

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- (12) Insure return of E & E Packet to Intelligence Section after mission completion.
- (13) After mission completion, move mission overlay from Command Post to the Briefing Room for mission debriefing.
- (14) During debriefing, the Intelligence Section will record pertinent intelligence data related by the pilot.
- (15) After debriefing, the Intelligence Section should remove the route overlay from the Briefing Room and obtain the Mission Folder from the Flight Planning Section. These materials will be taken to the Intelligence vault for storage and for use in preparing the necessary reports.
- (16) Complete an Intelligence resume of the pilots inflight report and transmit via [REDACTED] through appropriate channels.
- (17) As soon as the tracker film becomes available, the Intelligence Section will read out the film and prepare the following messages:
 - a. [REDACTED] (Route Deviation)
 - b. [REDACTED] (Route Weather)
- (18) The tracker film will be given to the Administration Section for final disposition after completion of the tracker readout and Intelligence Reports.

B. DAILY:

- (1) Review all incoming S.I. messages, routine Intelligence messages, and reports and then file them in appropriate folders in the Intelligence safes.
- (2) Apprise the Manager of pertinent Intelligence information received in cables, brochures, reports, or documents.
- (3) Keep MOB and AOB Charts current by posting the latest information received from Headquarters. NOTE: Only Headquarters confirmed information will be utilized.
- (4) Read out tracker film from training sorties and prepare forms for critiques for all missions flown by this Detachment.

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- (5) Conduct critiques of all high altitude missions flown by this Detachment.
- (6) Be familiar with all digests, booklets, pamphlets, and other documents concerning intelligence which are committed to the vault area for storage.

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Detachment Commander

Distribution:

Copies

1	Detachment Commander
2	Dir Support/Eve Officer
3-4	Dir Operations
5-9	Dir Materiel
10-13	Hqs
14-15	C/Security

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